



# City of Ouray

## Job Description

<b>Title:</b>	Parks Maintenance Operator I	<b>Code:</b>	<b>256</b>
<b>Division:</b>	Operations	<b>Effective Date:</b>	01/2017
<b>Department:</b>	Public Works	<b>Last Revised:</b>	

### GENERAL PURPOSE

Performs a variety of **entry level semi-skilled duties** related to the construction, installation, maintenance, upkeep and repair of city buildings, recreation facilities, parks, grounds and general environ. Assists with seasonal operations upkeep and maintenance including Ski Tow, Ice Rink and Trails.

### SUPERVISION RECEIVED

Works under the general supervision of the Public Works Director or Public Works Foreman.

### SUPERVISION EXERCISED

None.

### ESSENTIAL FUNCTIONS

Performs tasks related to park landscaping and maintenance including mowing; edging; weeding; installing/maintaining irrigation systems; picking up trash/litter; maintaining athletic field areas; fertilizing; pruning, planting, tree trimming; laying sod; maintaining trails, park play equipment, etc. Repairs fences, gates, walls and walks.

Operates a variety of light to medium equipment, including: tractor, motor vehicle, etc. Operates other hand and power equipment, such as: mowers, edger, chain saws, weed eater, hand tools, power tools, long-handle tools, etc. May perform routine maintenance on equipment as needed, including fuels, lubricates, performs preventative maintenance and inspects equipment for use in maintenance facilities and projects.

Assists at special events including some holidays; assists in set-up at Community Center and Parks for special events.

Maintains public facilities, storage sites and other buildings in a clean and orderly condition.

Maintains accurate records of work performed and materials and equipment used.

### MINIMUM QUALIFICATIONS

1. Education and Experience:

- A. Graduation from a standard senior high school;
- AND
- B. No experience necessary;
- OR
- C. An equivalent combination of education and experience.

2. Knowledge, Skills, and Abilities:

**Some knowledge** of maintenance equipment such as mowers, trimmers, etc.; of hazards and related safety precautions associated with equipment operations.

**Some skill** in the operation of various types of light equipment such as gang mower, trimmer, chain saw, etc.

**Ability to** effectively, perform various unskilled and semi-skilled functions related to turf maintenance, landscaping and building maintenance; communicate verbally and in writing; develop effective working relationships with supervisor, co-workers and the public.

3. Special Qualifications:

Weekend work may be required. Must possess a valid Colorado driver license.

4. Work Environment:

While performing the duties of this job, the employee occasionally works in high, precarious, or confined places. The employee regularly works near moving mechanical parts and in outside weather conditions and may be exposed to toxic or caustic chemicals and risk of electric shock. The noise level in the work environment is usually moderate. Must be able to exert up to 100 pounds of force occasionally and 25-60 pounds of force frequently to lift, carry push, pull, or otherwise move objects. Requires the ability to maintain body equilibrium when bending, stooping, crouching, reaching and/or stretch arms, legs, or other parts of body and to physically maneuver over and/or upon varying terrain, surfaces, or physical structures. Essential functions require talking, hearing and seeing. Required to wear protective safety gear and use safety equipment to protect against potential biohazards possibly encountered during performance of maintenance activities. May work with restricted use chemicals to perform maintenance activities. Common eye, hand, finger dexterity are required. Performs essential functions in the public right-of-way. Mental application utilizes memory for details, verbal instructions, emotional stability, discriminating thinking and creative problem solving. Daily exposure to seasonal weather extremes and frequent local travel required in normal course of job performance.

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**Disclaimer:** The above statements describe the general nature, level, and type of work performed by the incumbent(s) assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified. Job descriptions are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice. This job description supersedes earlier versions.

I \_\_\_\_\_ have reviewed the above job description. Date \_\_\_\_\_

*(Employee)*