

**Ouray City Council Regular Meeting
Summarized Minutes
Monday, December 18, 2017 at 6pm
Massard Auditorium – Ouray Community Center**

CALL TO ORDER

Mayor Larson called the meeting to order at 6:00 p.m.

ROLL CALL

Mayor Pam Larson - Present
Mayor Pro Tem Glenn Boyd - Present
Council member Dawn Glanc – Present
Council member Dee Hilton - Present
Council member Bette Maurer - Present

Also present were Interim City Administrator Katie Sickles, City Resources Director Rick Noll, Public Works Director Dennis Erickson, Finance and Administration Director Melissa Drake, and City Attorney Carol Viner

THE PLEDGE OF ALLEGIANCE WAS RECITED

Mayor Larson introduced Chris Hawkins, Interim Community Development Coordinator and Joe Coleman, Public Works Foreman

APPROVAL OF MINUTES – Regular Meetings on 11/20 and 12/4

Mayor Larson asked if there were any changes to the minutes. There were none. Mayor Larson stated that the minutes stand approved.

CITIZENS COMMUNICATION

Mayor Larson stated that staff is working on a new process for street closures for the future after issues surrounding the closures for filming earlier this month.

CITY COUNCIL AND COMMITTEE REPORTS

- Mayor Pro Tem Boyd:
 - Review of expenditures 12/7 – there were no issues
 - The G775: EOC Ops Training on 12/13-14 was also attended by City Administrator Sickles, Director Drake, and Mayor Larson and was very informative

- CDC 12/7 – working on recommendations for modifications to code language; the winter economy round table went well; public restroom discussion
- February 7th is the target date for the employee appreciation dinner, Council member Hilton stated that she will not be available so a new date will be proposed
- All but one current committee member want to continue on Council Committees. The Council agreed that those interested in continuing in their committee roles should do so.
- Planning Commission 12/11 – Chris Hawkins gave an overview of the meeting where a dog kennel was discussed as well as child care and shipping containers. Mayor Pro Tem Boyd stated that Chris Hawkins is a great addition to the staff.
- Council member Glanc: Ice Park Sustainability Committee meeting – an unofficial report on ice farming was presented by Logan Tyler; the committee explored an option of forming a recreation district but believed it would not be viable; the next meeting will be on 12/19 at 6pm. The minutes will no longer be written word for word but recordings will be available.
- Council member Hilton:
 - Review of expenditures 12/14 – there were no issues
 - PARC requests the ice rink be available by Christmas. Director Noll stated that sufficient snow is needed to build up the ice in the rink.
- Council member Maurer:
 - Short-term Rental Committee 12/6 & 12/13 – The committee is continuing with redlining the Silverton guidelines to use for Ouray. The committee will take a break for the holidays.
 - Healthy Housing in Montrose 12/13 – health department could inspect long term rentals; you can get a free radon testing kit from the health department but a fee is required to get test results; the state of Colorado has no guidelines for mold.
- Mayor Larson:
 - Treasurer’s report:
 - Hot Springs Pool statistics – the council discussed the report
 - Box Canon statistics – great year
 - LOT – the rooms available from May through October were up however tax revenue was down. Kat Papenbrock stated that rooms rented for 30 days or more are reported but are exempt from tax
 - September Financials – pool revenues higher than expected
 - Ouray Historical Society approached the Mayor requesting support for making the Box Canon Sign an Ouray County Historical site to make it possible to receive donations.

ADMINISTRATOR REPORT

Interim City Administrator Katie Sickles spoke about transparency goals of staff. She stated that more details will be available by January.

She reported on her meeting with CDPHE in Denver stating that the waste water treatment plant has been out of compliance for E. coli for 5 years and there is a possibility of fines. JVA is working on a plan for resolution. They have also proven that metals are no longer an issue and just need to provide documentation of that.

City Resources Director Rick Noll reported on the status of the Hot Springs Pool. He stated that the geothermal pools are now at expected temperatures except when OX2 is turned off.

Interim Community Development Coordinator Chris Hawkins stated that he is looking into creating a joint building services group with Ouray County and the Town of Ridgway. Building Inspector Mike Gill will only be available to the City of Ouray through March.

Finance and Administration Director Melissa Drake spoke about the Emergency Operations Training mentioned by Mayor Pro Tem Boyd. She also stated that she is continuing to Train with former City Treasurer and Clerk Kathy Elmont.

CONSENT AGENDA

- Approval of PSA with Ken Haynes – Temporary Building Inspector (Ridgway)
- Approval of Special Event Permit Application – Ouray Mountain Rescue Team – Avalanche Training, 1/5/18
- Special Events Permit Application – BPOE Lodge #492 – New Year’s Eve Party, 12/31/17
- Approval of Pool membership Extensions
- Approval of Waste Management Agreement Extension
- Approval of PSA with Uncompahgre Engineering, LLC for engineering services

Mayor Pro Tem Boyd requested to move the Waste Management item to the Action Item list.

Mayor Pro Tem Boyd made a motion to approve the Consent Agenda. Council member Hilton seconded the motion and it passed on unanimous vote.

Chris Hawkins explained the agreement with Uncompahgre Engineering.

ACTION ITEMS

- Consideration, discussion and possible approval of Waste Management Agreement Extension

Council member Maurer made a motion to approve this extension. Council member Hilton seconded the motion.

Mayor Pro Tem Boyd noted that this contract was extended last year and now the request is to do it again this year. He stated he understands the reasons for it (staff turnover) but he wanted to note that he and others are not happy with Waste Management’s customer service.

The motion passed on a vote of 4 to 1 with Mayor Pro Tem Boyd voting “No.”

- Consideration, discussion, and possible approval of Professional Services Agreement (PSA) with Gov-Plus (Mark Garcia) for City Administrator Search

Mayor Pro Tem Boyd made a motion to approve the PSA. Council member Glanc seconded the motion.

Citizen Dave Doherty asked for clarification on the HR Manager's roll in the process. Mayor Larson and City Attorney Viner explained that the HR Manager is involved in receiving the applications but should not directly hire the Administrator.

The Council discussed when the contract should end.

Mayor Pro Tem Boyd amended his motion to end the agreement on January 31, 2018. Council member Glanc agreed.

Mr. Doherty asked what happened to the candidate who was previously offered the position. Mayor Larson stated that he declined the offer.

The motion passed on unanimous vote.

- Consideration, discussion, and possible approval of Professional Services Agreement (PSA) with Gov-Plus (Mark Garcia) for Pool Project Manager

Interim Administrator Sickles noted that the Council may want to specify an end date on the agreement.

Council member Maurer made a motion to approve the PSA. Council member Hilton seconded the motion.

The Council discussed the needs for the project and remaining work to be done with Director Noll and Administrator Sickles.

Council member Maurer amended the motion to make the agreement month-to-month. Council member Hilton agreed.

The motion passed on a vote of 4 to 1 with Mayor Pro Tem Boyd voting "No."

- Consideration, discussion, and possible approval of release of Construction Retainage to FCI for Pool Project

Council member Glanc made a motion to approve the release. Mayor Pro Tem Boyd seconded the motion.

Interim Administrator Sickles gave an overview of the "substantial completion" of the pool renovation project. The Council discussed with Sickles and Noll the 2-year warranty and its beginning on August 18th. Noll explained that the pumps and equipment have been in use so that's why the warranty started there.

Citizen Dave Doherty asked about the ramp on the climbing wall at the pool and its closure. He also asked about other specifics about the pool and discussed with the Council whether or not they were built as designed. The Council stated that they were but there are issues with the depth of the pool in the location of the climbing wall.

Tom Tyler and Ryan Hein spoke in opposition to releasing the retainage yet since there are still issues with the performance.

The motion was withdrawn.

Council member Maurer made a motion to table the item until the next meeting. Council member Hilton seconded the motion and it passed on unanimous vote.

- Consideration, discussion, and possible approval of Caselle Software update to Software Assurance

Interim Administrator Sickles explained Software Assurance and that the City's software a version is behind. She stated that this would be at an additional cost of \$2,400 in 2018 and that the additional cost is not budgeted.

Council member Maurer made a motion to approve this item. Council member Glanc seconded the motion.

The Council discussed the item.

Council member Maurer withdrew the motion and Council member Glanc agreed.

Mayor Pro Tem Boyd made a motion to table this item until the next meeting. Council member seconded the motion and it passed on unanimous vote.

- Consideration, discussion, and possible approval of OCRA Marketing Plan

Council member Hilton made a motion to approve the OCRA Marketing Plan. Mayor Pro Tem Boyd seconded the motion.

Interim Administrator Sickles noted that edits have been made by Kat Papenbrock and City Attorney David Masters.

Ms. Papenbrock asked that the contract include paying OCRA in "equal" monthly installments.

Council member Hilton and Mayor Pro Tem Boyd amended the motion to include "equal" monthly installments.

The motion passed on unanimous vote.

DISCUSSION ITEM

Schedule Work Session regarding public restrooms

The Council discussed options for meeting times for work sessions and chose January 17, 2018 at 3:30pm.

The Council discussed information requests with Sickles to be prepared for the meeting.

ADJOURNMENT

At 7:44pm, Council member Hilton made a motion to adjourn the meeting. Mayor Pro Tem Boyd seconded the motion and it was approved on unanimous vote.

Pamela J. Larson 1/2/18
Pamela J. Larson, Mayor Date

ATTEST:
Melissa M. Drake
Melissa M. Drake, City Clerk