

**Ouray City Council Regular Meeting
Summarized Minutes
Tuesday, January 16, 2018 at 4:30pm
Massard Auditorium – Ouray Community Center**

CALL TO ORDER

Mayor Larson called the meeting to order at 5:02 p.m.

EXECUTIVE SESSION

At 5:03pm, Council member Maurer made a motion to go into Executive Session. Mayor Pro Tem Boyd seconded the motion and it was approved on unanimous vote.

Executive session, pursuant to C.R.S. § 24-6-402(4)(f), to discuss personnel matters regarding the position of City Administrator, and pursuant to C.R.S. § 24-6-402(4)(e), to discuss and determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators.

ADJOURN EXECUTIVE SESSION

The Executive Session ended at 5:41pm.

The Council exited the Executive Session and announced that they will interview Katie Sickles in a Special Meeting on Thursday, 1/18, at 5pm.

The Council took a break until 6:00pm.

ROLL CALL

Mayor Pam Larson - Present
Mayor Pro Tem Glenn Boyd - Present
Council member Dawn Glanc – Present
Council member Dee Hilton - Present
Council member Bette Maurer - Present

Also present were Interim City Administrator Katie Sickles, City Resources Director Rick Noll, Public Works Foreman Joe Coleman, Police Chief Justin Perry, Community Development Coordinator Chris Hawkins, Finance and Administration Director Melissa Drake, and City Attorney David Masters

THE PLEDGE OF ALLEGIANCE WAS RECITED

APPROVAL OF MINUTES – Regular Meeting of 1/2

Mayor Larson asked if there were any changes to the minutes. Mayor Pro Tem Boyd requested the following change to the minutes:

- On the Consent Agenda, commission and committee members were approved and it should reflect that Jeff Skoloda requested that the Council agree to a joint session with the Planning Commission to set goals for the city.

Council member Hilton made a motion to approve the amendments to the minutes. Mayor Pro Tem Boyd seconded the motion and it passed on unanimous vote. Mayor Larson stated that the minutes stand approved as amended.

CITIZENS COMMUNICATION

- Council's Response from Citizens' Communication, January 2 – no response needed
- AmeriCorps presentation regarding Community Opioid Response Program – the presenter was absent

CITY COUNCIL AND COMMITTEE REPORTS

- Mayor Pro Tem Boyd:
 - the Employee Appreciation Dinner will be on March 7th at the Bon Ton
 - there will be an employee of the year committee and, with all the turnover, we will follow previous years' guidelines, but starting this year we need to follow the personnel regulations which the Council approved
 - Planning Commission met on 1/9 – had a public hearing and site visit considering dog boarding in C-1. This was denied, but the Commission approved the concept for C-2. There was more discussion on shipping containers and there will be more to come.
 - At the CDC Meeting, there was discussion regarding a joint round table with all committees and City Council, a summer outreach meeting, transportation survey, and business licensing
 - Elected officials and staff, there will be an ICS 402 class, on March 19th and it is needed it at least once for NIMS compliance
 - There were no issues with check signing
- Council member Glanc: Ice Park Sustainability Committee meeting was 1/9 – continuing to look at funding options, Ice Fest is this coming weekend, last weekend was busiest ever with wait lists
- Council member Hilton: Beautification Committee 1/9 – thanked Interim Administrator Sickles for attending and for getting detailed information on bear-resistant trash containers; rotary park restrooms planning is in progress; discussed that committee cannot go directly to staff with requests; PARC meeting was on 1/2 - Broomball has been delayed
- Council member Maurer: Short-term Rental Committee – 1/3 & 1/10 – committee will meet less often until a suggested ordinance passes or fails at City Council; Ouray County Transit – 1/10 – participation has been low, there will be transportation from the Ouray School to Ridgway for Voyager
- Mayor Larson:
 - CAST on 1/18 & 19 – Council member Hilton volunteered to go
 - Letter sent from the Mayor to the Historical Society regarding the Box Canon Sign

ADMINISTRATOR REPORT

Interim City Administrator Katie Sickles

- There will be a work session regarding Public Restrooms tomorrow. Survey results were passed out to Council before this meeting.
- An action plan regarding the sewer lagoons and E. coli compliance has been submitted
- Bear-resistant trash can options are being explored
- Public Notice on pool discharge will be coming out soon

Department Head Reports

- City Resources Director Rick Noll stated that temperatures in the geothermal pools are fairly stable now and that Broomball started this week.
- Public Works Foreman Joe Coleman showed samples of the mineral build-up from the geothermal pipe which was repaired and stated that snow removal last week went well.
- Police Chief Perry stated that police will not be doing security at the Ice Fest this year. Officer training is in progress and we hope to have it all complete by February. The vault audit has been completed.
- Fire Chief Latta – 3 new volunteers and 7 others will be training in Utah this weekend.

CONSENT AGENDA – Approval of:

- Resolution No. 1, Series 2018 - Designation of Official Posting Location – Bulletin Board Outside of City Hall Administrative Office
- Bed & Breakfast Permit Liquor License Renewal - Hans & Ingrid VanderPloeg dba China Clipper Inn
- Special Events Permit Application - BPOE Lodge #492, Burns Supper, February. 3, 2018
- Special Events Permit Application – Ridgway-Ouray Community Council, February 3, 2018

Mayor Pro Tem Boyd made a motion to approve the Consent Agenda. Council member Hilton seconded the motion and it passed on unanimous vote.

ACTION ITEMS

- Consideration, discussion and possible approval of Employment of City Administrator

Mayor Larson stated that after the executive session, preceding this meeting, the Council announced that there will be a Special Meeting on Thursday, 1/18, at 5pm to interview Katie Sickles.

- Consideration, discussion, and possible approval of Gov-Plus (Mark Garcia) PSA for City Administrator Search

Council member Maurer made a motion to table this extension, Council member Hilton seconded the motion.

Mayor Pro Tem Boyd stated his opinion that we should go through the full process of hiring which would mean extending Mark Garcia's agreement through February.

Council members Maurer and Hilton amended their motion to put this item on the agenda for the special meeting on 1/18.

The motion passed on a vote of 4 to 1 with Mayor Pro Tem Boyd voting "no."

- Consideration, discussion, and possible approval of Gov-Plus (Mark Garcia) PSA for Pool Project Manager

Council member Maurer made a motion to approve the PSA for another month. Council member Glanc seconded the motion. The Council discussed this and the motion was approved on unanimous vote.

- Consideration, discussion and possible approval of applying 2017-2018 COLA Adjustments to the 2018 Salary Schedule/Pay Ranges as Approved in the 2018 Budget

Interim Administrator Sickles explained the need for approval of this adjustment per personnel regulations which were approved by the Council.

Mayor Pro Tem Boyd made a motion to approve the COLA adjustments. Council member Glanc seconded the motion.

The Council discussed with Ms. Sickles that this increase has been included in the budget and that it follows the personnel regulations. Mayor Pro Tem Boyd stated that this updates the ranges that were adopted as part of the salary survey.

The motion was approved on unanimous vote.

- Consideration, discussion, and possible approval of Ordinance No. 1 (Series 2018), 1st Reading - Back Flow and Cross Connection Prevention

Interim Administrator Sickles explained that the ordinance failed on second reading in 2016. She stated that a "boil order" in any community can be devastating. She stated that this may be called an "unfunded mandate" but is required for all water permits in the state.

She clarified that this applies to commercial and non-single-family residences in the City.

Mayor Pro Tem Boyd made a motion to approve the ordinance. Council member Hilton seconded the motion.

The Council discussed this with Interim Administrator Sickles and Public Works Foreman Coleman.

The motion passed on unanimous vote.

- Consideration, discussion, and possible approval of \$150 Expenditure Request from the Beautification Committee to purchase a plaque for Gail Jossi

Council member Glanc made a motion to approve the expenditure. Council member Hilton seconded the motion.

The Council discussed the issue and the motion passed on unanimous vote.

DISCUSSION ITEMS

Community Plan Update Scope of Work

Interim Administrator Sickles described the Community Plan Steering Committee which was outlined in the packet. The Council was in favor of Mr. Hawkins' proposal for the makeup of the committee. All Council and existing committee members are encouraged to attend meetings and participate in the plan.

Community Development Committee – Proposed Changes to Code

Mayor Pro Tem Boyd stated that Ms. Sickles requested that this item be postponed since redline work is still in progress.

ADJOURNMENT

At 6:54pm, Mayor Pro Tem Boyd made a motion to adjourn the meeting. Council member Hilton seconded the motion and it was approved on unanimous vote.

Pamela J. Larson 3-5-18
Pamela J. Larson, Mayor Date

ATTEST:

Melissa M. Drake

Melissa M. Drake, City Clerk