

**Ouray City Council Regular Meeting
Summarized Minutes
Monday, February 5, 2018 at 6:00pm
Massard Auditorium – Ouray Community Center**

CALL TO ORDER

Mayor Larson called the meeting to order at 6:00 p.m.

ROLL CALL

Mayor Pam Larson - Present
Mayor Pro Tem Glenn Boyd - Present
Council member Dawn Glanc – Present
Council member Dee Hilton - Present
Council member Bette Maurer - Present

Also present were Interim City Administrator Katie Sickles, City Resources Director Rick Noll, Public Works Foreman Joe Coleman, Community Development Coordinator Chris Hawkins, Deputy Clerk/Treasure Beverly Martensen, and City Attorney David Masters

THE PLEDGE OF ALLEGIANCE WAS RECITED

APPROVAL OF MINUTES – Regular Meeting of 1/16 and Special Meeting on 1/18

Mayor Larson asked if there were any changes to the minutes to the Regular Meeting of 1/16. Hearing none Mayor Larson stated the minutes stand approved as written. Mayor Larson asked if there were any changes to the minutes to the Special Meeting of 1/18. Hearing none Mayor Larson stated the minutes stand approved as written.

CITIZENS COMMUNICATION

- Council's Response from Citizens' Communication, January 16– no response needed
- Arianna Sherman, AmeriCorps, made a presentation regarding The Community Opioid Response Program discussing its prevention based education, rather than intervention. Purpose of education is to create public awareness and youth education. Resources from Denver will be conducting education. Education programs are also available to schools. She has reached out to Voyager. Mayor Larson asked Mayor Pro Tem Boyd to send contact information from schools to presenter.

APPROVAL OF AGENDA

Council member Maurer moved and Council member Hilton seconded the motion to approve the agenda. The motion passed unanimously.

CITY COUNCIL AND COMMITTEE REPORTS

- Mayor Pro Tem Boyd: CDC was postponed to February 8th pending location availability. Boyd will be out of town and Mayor Larson will attend in his absence. Planning Commission meeting will take place on Feb 12th and Council member Maurer will attend in his absence. Council member Maurer will leave the meeting after the Shipping Container recommendation to avoid ex parte communication. Boyd will be out of town from Feb 8th and back by the 20th Council meeting. A reminder that Employee Appreciation Dinner is March 7th. Please give recommendations for employee of the year by Feb 15th.
- Council member Glanc: Ice Park Sustainability Committee meeting was 1/23 – Ice Park Sustainability committee will be presenting recommendation to Council, the committee is continuing to look at funding options, also water issues.
- Council member Hilton: Hilton will not be able to attend OBC on Feb 13th. Mayor Larson will attend in her absence.
- Council member Maurer: Short-term Rental Committee – It was determined at the Jan 31st meeting this will be final short term rental committee meeting. They will be presenting an Ordinance recommendation to Council.
- Mayor Larson: November Sales Tax up 14% over 2017. Food & Beverage, Retail and Lodging are almost equal according to chart. Mayor Larson requested that Melissa reply to Council regarding other expenses Jan-Sept. Lodging tax both rooms and revenues up approximately 2.7%.

Mayor Larson stated she would like to see a work session for goal setting and a work session on the pool. Council member Hilto1n would like to see a work session to discuss business licenses.

ADMINISTRATOR REPORT

Interim City Administrator Katie Sickles

Sickles apologized to department heads for being away. Sickles presented handout outlining Citizens Bank renovation ideas which include offering public restrooms.

Have advertised internally for Public Works Director. Sickles will be taking action on this.

Department Head Reports

- City Resources Director Rick Noll stated that temperatures in the geothermal pools are fairly stable now and that Broomball started this week. Mild temperatures have rope tow shut down and ice rink may be used but is slushy with no maintenance occurring at this time. Bids are being secured to replace flooring in Community Center, with work to occur in mid-April. Blankets have arrived for the Hot Springs Pool and are helping to stabilize hot pool and lap lanes. A temporary tie-in to Hot Springs bathhouse building will provide deck heat in front of bathhouse. Cabin Fever Day is still scheduled for February 18th.
- Public Works Foreman Joe Coleman stated he continues to focus on training. Public works personnel are signed up for First Aid training on March 24th. Snow removal Jan 21st and 22nd occurred twice during the storm. Hilton commended Public Works for the job done during this storm.

- Police Chief Perry reported that police completed their required training including robber response training, driving, and victims rights. Perry reported that Ouray student, Sam Tyler, is working with the PD to learn a broad view of the criminal justice system. Perry has a curriculum designed for Tyler to participate in various police department functions. PD vehicles, administration and public works trucks have all been ordered and should arrive with in the next few weeks. Multi agency coordination meeting today. Tim Gablehouse will come to speak about legal and liability issues commonly seen in municipalities and counties on March 5th 9-1. This meeting is open to City administration. Will be working with Ridgway, Ouray County on live shooter exercise at middle school in Ridgway. More ICS classes on March 29th 100 & 700 will be at Land Use in Ridgway.
- Chris Hawkins has spent the past few weeks reviewing land use applications and working on the job description and posting for building inspector. Also looking for background documents such as fee schedules.

Bette Maurer added that Wednesday night February 7th there will be a meeting between developers and contractors at 4H Center at 5:30.

CONSENT AGENDA – Approval of:

- Liquor License Renewal, Brickhouse 737
- Bed & Breakfast Permit Application, KIDO Enterprises LLC dba Ouray Inn
- Special Events Permit Application – Paradox Sports – Got Stump Party, February 24th

Mayor Pro Tem Boyd made a motion to approve the Consent Agenda. Council member Hilton seconded the motion and it passed on unanimous vote.

ACTION ITEMS

- Consideration, discussion and possible approval of City Administrator Contract

Maurer moved and Hilton seconded the motion to approve the City Administrator Contract.

Sickles pointed out the redline change to #6 giving her use of administration vehicle during work. Boyd indicated background check for Sickles came back clean and clear.

A vote was taken and passed unanimously.

- Consideration, discussion, and possible approval of changing Building Inspector position from Part-time to Full-Time or Full-Time Seasonal

Sickles stated current budget is \$20,000 for building inspector, which includes wages and a portion of benefits. Sickles indicated current building inspector simply is so busy he cannot even provide the Tues/Thurs service to Ouray. Sickles cited large projects coming up in the City of Ouray this year, including Twin Peaks and Hot Springs Inn. Seasonal worker would be approximately \$31,000. Full time employee would be approximately \$70,000.

Chris Hawkins stated anticipated work load and customer service are of concern.

There is currently is a back log of work. At a very minimum a seasonal employee is needed with later increase in time. Full time during the summer with part time in the winter.

Maurer moved and Hilton seconded the motion to hire a full-time seasonal building inspector.

Council discussed the large upcoming projects, their hesitance to dip into the budget and the fact that fees from upcoming projects could cover increased compensation.

A vote was taken and passed unanimously.

Final clarification is full time indicates an average of 32 hours March-October, less in the winter.

- Consideration, discussion, and possible approval of a trial organization chart for parks and committee coordination

Sickles stated that this is a first draft to try to address the need for more structure to assist in coordination of all the committees. Boyd questioned why advisory committees would be reporting to City Administrator. Sickles indicated they would not be under supervision of City Administration, simply engaging. Sickles indicated this would not be the same as the Parks job description which has yet to be implemented. Sickles stated we would be using current employees, not adding new personnel.

Mayor Larson asked for additional information on how this would work.

Glanc moved and Hilton seconded the motion to approve the organization chart on a temporary basis for parks and community engagement position utilizing existing personnel and resources.

Council discussed this is not the hiring of a new position, but a way to utilize current positions differently. Chief Perry indicated that during his time as Interim Administrator there was a Public Works person who has been functioning as maintenance and parks maintenance and there had been discussion that this person's position should be adjusted to be more Parks. Noll indicated that has been the case and there has been quite a challenge.

Hilton rescinded her second on the motion. Glanc moved to table this item for obtaining further information, Hilton seconded. The motion passed unanimously.

- Consideration, discussion and possible approval of City Council authorization for Katie Sickles to serve on CML Executive Board 2018-Jun 2019

Mayor Pro Tem Boyd made a motion and Glanc seconded the motion to authorize Katie Sickles to serve on CML Executive Board 2018-Jun 2019.

The motion was approved on unanimous vote.

- Consideration, discussion, and possible approval of the VALE Grant IGA

IGA is a working agreement between all three agencies to utilize one person funded completely through grant. Funds are already in place and would begin immediately.

Mayor Pro Tem Boyd moved and Council member Glanc seconded the motion to approve the IGA for VALE Grant.

The motion passed on unanimous vote.

- Consideration, discussion, and possible approval of a Letter Agreement for Engineering Services with JVA for Waste Water Treatment Facility Master Plan

David Masters advised that a PSA be generated rather than the letter agreement.

Council directed Masters to bring PSA with JVA to next meeting.

DISCUSSION ITEMS

Meeting Schedules and Strategy

Sickles discussed her ideas including work sessions to discuss desired topics for future Council meetings. Sickles indicated support for Citizens Communication portion, and having that in work sessions would allow citizens to state their desire to be on Council Agenda. She outlined a plan that Council meetings would contain updates from departments separately at 1st and 2nd meetings.

Sickles indicated Resolutions and Ordinances should be separated to alert the Public to legal actions being taken.

Verify Ice Park Mediation Date March 8 & 9 Dates

Sickles outlined a proposed schedule of events for March 8th and 9th Ice Park mediation meetings with Drew Gorgey.

ADJOURNMENT

At 7:40pm, Mayor Pro Tem Boyd made a motion to adjourn the meeting. Council member Hilton seconded the motion. A vote was taken and the motion passed unanimously. Mayor Larson recognized Erin Eddy wanting to speak and called upon him.

Erin Eddy, 607 Main St – Spoke that he has been paying for private snow removal, so he has more control over the snow removal on 6th Avenue. Is asking the City for consideration in creating parking regulations on 6th Avenue to allow snow removal by not allowing parking at certain times.

Pamela J. Larson 3-5-18
Pamela J. Larson, Mayor Date

ATTEST:

Melissa M. Drake

Melissa M. Drake, City Clerk