

**Ouray City Council Regular Meeting  
Summarized Minutes  
Tuesday, September 4, 2018 at 6:00pm  
Massard Auditorium – Ouray Community Center**

**1. CALL TO ORDER**

Mayor Larson called the meeting to order at 6:00 p.m.

**2. ROLL CALL**

Mayor Pam Larson - Present

Mayor Pro Tem Glenn Boyd - Present

Council member Dawn Glanc – Present

Council member Dee Hilton – arrived at 6:13pm

Council member Bette Maurer – Present

Also present were City Administrator Katie Sickles, City Resources Director Rick Noll, Public Works Director Joe Coleman, Community Development Coordinator Chris Hawkins, Finance and Administration Director Melissa Drake, and City Attorney Carol Viner

**3. THE PLEDGE OF ALLEGIANCE WAS RECITED**

**4. APPROVAL OF AGENDA – Move or remove items or address conflict of interest**

Mayor Larson stated that she will recuse herself from the action item regarding the Bonatti Condo Map since her company worked on the project.

Mayor Pro Tem Boyd made a motion to approve the agenda. Council member Glanc seconded the motion and it was approved on unanimous vote.

**5. APPROVAL OF MINUTES**

**a. August 6, 2018**

Mayor Larson asked if there were any changes. There were none. She stated that the minutes stand approved.

**b. August 20, 2018**

Mayor Larson asked if there were any changes. There were none. She stated that the minutes stand approved.

## 6. CITIZENS' COMMUNICATION

None

## 7. CITY COUNCIL REPORTS/INFORMATION

- a. **Dawn Glanc** – IPAT meeting on September 12
- b. **Bette Maurer** – recently attended a Region 10 meeting and Housing Advisory meeting
- c. **Glenn Boyd** – MCI Training tomorrow and Thursday; The Emergency Operations Plan, which was approved in 2017, is currently being updated
- d. **Pam Larson** – attended the Colorado 500; the 6 month evaluation for City Administrator is in the planning stages

## 8. DEPARTMENT REPORTS

### a. City Administrator

Ms. Sickles stated that Dana Wilson, new Forest Service District Ranger, is in place. A variable message sign is being considered for budget to notify tourists and the community of events/restrictions.

### b. Police Chief

Police Chief Justin Perry did not attend the meeting due to illness. Mayor Larson stated that the Patriot's Day ceremony will be held on 9/11/2018.

### c. Public Works Director

Director Joe Coleman stated that an expert has stated that there is no current need to add additional enzymes to the wastewater treatment lagoons. Additional influent this Labor Day weekend did stress the system. The chlorination stage of treatment will be moved to extend the contact time.

The road behind Fellin Park will be closed permanently and will only open to emergency vehicles.

### d. City Resources Director

Director Rick Noll stated that the City was very busy this weekend but attendance was down at the pool. He noted that it was a rainy weekend.

This upcoming weekend is the Imogene Pass Run and next weekend is Jeep Jamboree.

## 9. COMMUNITY ORGANIZATIONAL REPORTS

Fire Department, PARC, and CEDC minutes were in the packet

Council member Hilton stated that the Beautification Committee is still working on budget. She noted that an issue regarding Pickle Ball is being reviewed by the PARC committee.

## **10. CONSENT AGENDA**

### **Liquor License Renewal – Ouray Liquors LLC**

Council member Maurer made a motion to approve the Consent Agenda. Council member Hilton seconded the motion and it passed on unanimous vote.

## **11. ACTION ITEMS**

- a. Bonatti Condo Map; Consideration and possible approval of a minor subdivision to create a condominium community consisting of two units and associated common elements on approximately 3,550 sq. ft.; Block 10, Lot 23, City of Ouray located at 608 Main Street**

**Mayor Larson recused herself from this item since her business did the survey.**

Community Development Coordinator Chris Hawkins gave an overview of the request.

Council member Hilton made a motion to approve the minor subdivision with conditions 1-4 of the recommendation in the packet. Council member Hilton seconded the motion. The Council discussed this with Mr. Hawkins. The motion passed on unanimous vote.

**Mayor Larson rejoined the meeting.**

- b. Box Canon Sign 5-Guys presented Operating Agreement w/USFS e-mail**

Administrator Sickles reviewed a letter from the US Forest Service regarding what changes would or would not affect the historical status of the sign. She also reviewed the proposal from the "5 Guys."

Glynn Williams, representing "5 Guys and a Sign," stated that they are still investigating methods to reduce the intensity of the lighting.

The Council discussed options and commended the "5 guys" on their work.

Gretchen MacArthur asked if there could be one dark sky night per week. Council stated that it is on a timer.

Todd Klein echoed Ms. MacArthur's request. He stated that the light is too bright.

Council member Hilton made a motion to remove half the bulbs as soon as possible, if possible, that the sign should be lit – 6-8pm in winter and 8-10pm in the summer, and that

the Council should revisit this issue on October 15. Council member Glanc seconded the motion. The motion passed on a vote of 4 to1 with Council member Maurer voting “No.”

**c. Rescind Fire Restriction Declarations**

The Forest Service and the County have gone to no fire restrictions.

Mayor Pro Tem Boyd made a motion to approve rescinding all fire restrictions. Council member Maurer seconded the motion. Administrator Sickles asked if a declaration is needed to rescind declarations or just the record of the minutes. The Council agreed that the minutes would suffice.

The motion passed on unanimous vote.

**d. Ouray Hot Springs Pool Membership Rate Proposal**

Pool Manager Tom Kavanaugh reviewed the revised proposal which was in the packet.

Council member Glanc made a motion to approve the rate proposal. Council member Maurer seconded the motion and it was approved on unanimous vote.

Mayor Pro Tem Boyd thanked Mr. Kavanaugh for his work on this.

**e. Indemnity Agreement Regarding Axe Throwing Business**

Mayor Larson asked Attorney Viner about the agreement. Ms. Viner stated that it protects the City as much as possible.

Council member Maurer made a motion to approve the agreement. Council member Glanc seconded the motion. The Council discussed this issue with Coordinator Hawkins.

The motion passed on unanimous vote.

**12. RESOLUTIONS, ORDINANCES, IGAS, OR OTHER OFFICIAL LOCAL GOVERNMENT APPROVALS**

**a. Ouray County Amended Recreational Easement RE: Via Ferrata**

Ms. Sickles stated that Masters and Viner prepared the agreement and she does not see conflict of interest issues.

Mayor Pro Tem Boyd made a motion to approve the agreement. Council member Hilton seconded the motion it passed on unanimous vote.

**b. Resolution No. 14, 2018 – Supporting or Opposing Ballot Initiatives (CML)**

The Council discussed the recommendations from CML which were in the packet.

Mayor Pro Tem Boyd made a motion to oppose items 1 and 2. Council member Hilton seconded the motion and it passed on unanimous vote.

**c. Resolution No. 15, 2018 – Repealing Resolution 13, 2018 and Refer Lodging and Occupation Tax Ballot Question to the Nov 6 Coordinated Election**

City Attorney Carol Viner stated that Ms. Drake suggested that a start date be added to the resolution as well as a mention of the fact that there would be no end date. She stated that those changes had been made to this resolution and it will repeal Resolution 13.

Mayor Pro Tem Boyd made a motion to approve the resolution. Council member Hilton seconded the motion and it passed on a vote of 4 to 1 with Council member Maurer voting "No."

**13. DISCUSSION**

**a. August 27, 2018 Budget Work Session**

Ms. Sickles stated that she would like a work session on salaries and benefits to follow up on the August 27<sup>th</sup> work session.

The Council set the work session for 9:30am on September 10, 2018 at the Elks' Lodge.

**b. Review Request for Proposal (RFP) Residential Trash and Recycle Pickup**

Ms. Sickles stated that all bids can be rejected if the Council determines they are not satisfactory.

Kat Papenbrock asked if the shared cardboard recycling dumpster could be added to the RFP. Council directed staff to add it to the RFP.

Council member Maurer made a motion to send out the RFP. Mayor Pro Tem Boyd seconded the motion and it passed on unanimous vote.

**c. Ice Park Advisory Team (IPAT) Bylaws drafted and at large members identified next meeting Sept. 12**

Ms. Sickles reviewed the by-laws. It should be approved by the IPAT before coming back to the Council to approve.

**d. Liquor License Application Process**

Ms. Sickles stated that she and Police Chief Perry have reviewed the process and believe the Police Department should have 2 weeks to review applications prior to going to Council and the State. The Police Chief should prepare a letter to Council in support of or opposition to each application.

Council asked Attorney Viner for guidelines for legally denying liquor license applications.

Kat Papenbrock asked about adding requirements for security and insurance for Special Events permits.

The Council discussed with Ms. Sickles.

**e. Fixed Encroachment Permit Fees**

Mr. Hawkins discussed historical fees in the City and stated that they have been much higher than other jurisdictions. Mayor Larson stated that fees have been based on the property values of the location involved.


Mr. Hawkins reviewed his proposal in the packet and discussed with the Council.

**f. 2019 Annual Memorandum of Understanding with Ouray County Funding Ambulance and Roads**

Don Batchelder, Ouray County Commissioner, stated that there had been questions regarding the reimbursement cost for the Emergency Services portion of the building. Finance Director Melissa Drake stated that she had met with County Administrator Connie Hunt and explained that the cost of utilities had increased. The Council will have a joint meeting with the County Commissioners. The City will re-examine the costs.

**14. ADJOURNMENT**

At 7:47pm, Mayor Pro Tem Boyd made a motion to adjourn the meeting. Council member Glanc seconded the motion and it was approved on unanimous vote.

  
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Pamela J. Larson, Mayor

10-1-18  
Date

ATTEST:

  
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Melissa M. Drake, City Clerk