

**Ouray City Council Regular Meeting  
Summarized Minutes  
Monday, February 4, 2019 at 6:03pm  
Massard Auditorium – Ouray Community Center**

**1. CALL TO ORDER**

Mayor Larson called the meeting to order at 6:00 p.m.

**2. ROLL CALL**

Mayor Pam Larson - Present  
Mayor Pro Tem Glenn Boyd – Present  
Councilor Dawn Glanc – Present via phone  
Councilor Dee Hilton – Present via phone  
Councilor Bette Maurer – Present

Also present were Interim City Administrator Justin Perry, City Resources Director Rick Noll, Acting Police Chief Gary Ray, Public Works Director Joe Coleman, Community Development Coordinator Chris Hawkins, Finance and Administration Director Melissa Drake, and City Attorney Carol Viner

**3. THE PLEDGE OF ALLEGIANCE WAS RECITED**

**4. APPROVAL OF AGENDA – Move or remove items or address conflict of interest**

Mayor Pro Tem Boyd made a motion to approve the agenda. Councilor Maurer seconded the motion and it was approved on unanimous roll call vote.

**5. APPROVAL OF MINUTES**

**a. January 7, 2018**

Mayor Larson asked if there were any corrections to the minutes. There were none. She stated that the minutes stand approved.

**b. January 22, 2019**

Mayor Larson asked if there were any corrections to the minutes. There was one: The Special Event Permit Action Item for the Elks Club was for Burns Night not New Year's Eve. Mayor Pro Tem Boyd made a motion to approve the minutes with the noted correction. Councilor Maurer seconded the motion on unanimous roll call vote.

**c. January 28, 2018 Special Meeting**

Mayor Larson asked if there were any corrections to the minutes. There were none. She stated that the minutes stand approved.

## **6. CITIZENS' COMMUNICATION**

### **a. Unscheduled Citizens' Communication**

None

### **b. Council Response to Citizens' Communication**

None

## **7. CITY COUNCIL REPORTS/INFORMATION**

- a. Councilor Dawn Glanc** – Ice Park Board meeting was held
- b. Councilor Bette Maurer** - none
- c. Councilor Dee Hilton** – thanked everyone for all the extra work at City Hall
- d. Mayor Pro Tem Boyd** - none
- e. Mayor Pam Larson** - none

## **8. DEPARTMENT REPORTS**

### **a. Interim City Administrator**

Interim Administrator Justin Perry stated that Sargent Gary Ray has accepted the Acting Police Chief position as long as Perry is Interim City Administrator.

He stated that he cancelled the agreement with DOLA for the intern and we will reimburse her for her expenses and the CCCMA Conference.

Public Works Director Joe Coleman and City Resources Director Rick Noll will discuss construction at the pool and the proposed closure in April later in the meeting.

Mr. Perry will be meeting with IPAT tomorrow for a debrief of the Ice Fest and will be out of town Wednesday-Friday for a conference.

### **b. Acting Police Chief**

Acting Chief Gary Ray thanked Administrator Perry and Council for placing him in this position.

He stated that traffic control for Ice Fest impacted the Police Department and they had to call in extra help. Signage was great but people moved cones and parked illegally so the Police Department is looking into a streamlined method for writing parking tickets.

The training exercise with the helicopter was called off today due to high winds.

The Discovery Channel may be filming a series this year over Highway 550.

One of our officers has applied with another agency. If he gets that position, the force will be very short-handed again.

**c. Public Works Director**

Public Works Director Joe Coleman stated that he went to Wray, Colorado to tour another wastewater treatment plant. It has been online for 18 months and it has been very successful. They did cut some costs which they would not choose again if they were to rebuild.

**d. City Resources Director**

City Resources Director Rick Noll stated that he has reviewed all of the applications for Pool Manager and several appear to be qualified.

The Pool was closed today due to high winds and low temperatures due to construction of the deck heating system which is ahead of schedule.

Mr. Noll and Mr. Coleman spoke about closing the pool on April 14<sup>th</sup> at the regular time and reopening on April 19<sup>th</sup> at the regular time. Council requested to add the closure to the 2/25 agenda as an action item with explanations for the need to close.

A citizen stated that the water in the pool looks dirty from the perimeter trail.

**e. Community Development Coordinator**

Community Development Coordinator Chris Hawkins stated that the Community Plan meetings are ongoing and doing well. A PUD will be the major topic at the Planning Commission Meeting, the Courthouse project is proceeding, backflow and grease trap project planning is in progress, a park model home study is in progress, and a short-term rental meeting will be held on 2/25.

**Sally Clifford stated that the pool is kept very clean and the dark colors are mineral stains.**

**f. Finance and Administration Director**

Finance and Administration Director Melissa Drake stated that closing out 2018 is in progress and plan to have reports at the February 25<sup>th</sup> meeting. She asked if there were any questions on the 2018 departmental report in the packet. There were none.

**9. CONSENT AGENDA**

- a. Special Events Permit Application – Ridgway Ouray Community Council ROCC Spaghetti Dinner, Feb 21st**

**b. Special Events Permit Application – Paradox Sports, Got Stump, Feb 23rd**

Mayor Pro Tem Boyd made a motion to approve the Consent Agenda. Councilor Maurer seconded the motion and it was approved on unanimous roll call vote.

**10. ACTION ITEMS**

**a. Adopt 2019 Updated City of Ouray Emergency Operations Plan (EOP)**

Councilor Maurer made a motion to approve the updated EOP. Councilor Glanc seconded the motion.

The Council discussed the plan and additional policies which are needed with Glenn Boyd, as County Emergency Manager, and Interim Administrator Perry.

Mayor Pro Tem Boyd, abstained since he wrote the plan and worked on editing it. The motion passed on unanimous roll call vote.

**b. Consideration and Possible Approval of Interim City Administrator Contract**

Mayor Pro Tem Boyd made a motion to approve the agreement. Councilor Maurer seconded the motion.

Mayor Larson gave an overview of the document.

The motion passed on unanimous roll call vote.

**11. DISCUSSION**

Mayor Larson would like to have a discussion at the next meeting regarding the method to fill the permanent Administrator position.

Maurer would like to discuss the cell phone stipend at a March meeting.

**12. ADJOURNMENT**

At 7:00pm, Mayor Pro Boyd made a motion to adjourn the meeting. Councilor Glanc seconded the motion and it was approved on unanimous roll call vote.

Pamela J. Larson 3-4-19  
Pamela J. Larson, Mayor Date

ATTEST:  
Melissa M. Drake  
Melissa M. Drake, City Clerk