

**Ouray City Council Regular Meeting
Summarized Minutes
Monday, December 3, 2018 at 6:00pm
Massard Auditorium – Ouray Community Center**

1. CALL TO ORDER

Mayor Larson called the meeting to order at 6:05 p.m.

2. ROLL CALL

Mayor Pam Larson - Present
Mayor Pro Tem Glenn Boyd - Present
Councilor Dawn Glanc – Present
Councilor Dee Hilton – Present
Councilor Bette Maurer – Present

Also present were City Administrator Katie Sickles, City Resources Director Rick Noll, Public Works Director Joe Coleman, Police Chief Justin Perry, Community Development Coordinator Chris Hawkins, and Finance and Administration Director Melissa Drake

3. THE PLEDGE OF ALLEGIANCE WAS RECITED

4. APPROVAL OF AGENDA – Move or remove items or address conflict of interest

Administrator Katie Sickles stated that on Item 15, the letter L should be removed on the statute reference.

Councilor Hilton made a motion to approve the amended agenda. Councilor Glanc seconded the motion and it was approved on unanimous vote.

5. PUBLIC HEARING

City of Ouray 2019 Budget

Mayor Larson opened the public hearing. There was no public comment. Mayor Larson closed the public hearing.

6. APPROVAL OF MINUTES

a. November 5, 2018

Mayor Larson asked if there were any corrections to the minutes. There were none. She stated that the minutes stand approved.

b. November 7, 2018 Special Meeting

Mayor Larson asked if there were any corrections to the minutes. There were none. She stated that the minutes stand approved.

c. November 12, 2018 Special Meeting

Mayor Larson asked if there were any corrections to the minutes. There were none. She stated that the minutes stand approved.

d. November 19, 2018

Mayor Larson asked if there were any corrections to the minutes. There were none. She stated that the minutes stand approved.

7. CITIZENS' COMMUNICATION

a. Presentation – Juvenile Diversion Program - Absent

b. Unscheduled Citizens' Communication

Mark Iuppenlatz gave an update on the Friends of Via Feratta financial situation.

Nate Disser stated that there is an upcoming BOCC meeting regarding the Via Feratta. He noted that he and the City Administrator have been meeting with the County Administrator. He also stated that they are close to completing an off-the-grid lodge on Red Mountain Pass that should open December 21. An Open House is in the planning stages now.

c. Council Response to Citizens' Communication

None

8. CITY COUNCIL REPORTS/INFORMATION

- a. **Mayor Pro Tem Glenn Boyd** – The active shooter exercise was successful. 189 people were involved and 37 agencies. Cooperation was at a high level.

b. Councilor Dee Hilton

Attended the "I am Evidence" film. She stated that it was very good information and was well attended. She stated that Public Works won first place in the light parade and thanked Lori Leo, Michelle Poirier, and Craig Hinkson for Yule Night. She stated that there was a great turn out for the event. Kat Papenbrock spoke about the promotion of the event.

c. Councilor Dawn Glanc

- Toured the Wright Opera House and the apartments are in very bad shape
- Attended the "I am Evidence" film, thanked Chief Perry for being a part of the panel
- Attended the tree lighting
- Community Plan Committee is working on vision statements

d. Councilor Bette Maurer

- Housing Authority is working on a survey of other housing groups

e. Mayor Pam Larson

- Responded to several citizens on utility rates
- Will write a letter in support of school GOCO Grant

Jim Pilkington spoke about how impressive regional law enforcement was at the "I am Evidence" film panel.

9. DEPARTMENT REPORTS

a. City Administrator

Administrator Sickles stated that Sam Mamet, CML Executive Director, is retiring and the final 4 candidates will be selected in December.

She noted Tom Kavanaugh's resignation and thanked him for his work as Pool Manager and discussed his career with the City.

She stated that she and her husband have a contract on a condo in Ouray.

b. Police Chief

Police Chief Justin Perry praised the group who put on the "I am Evidence" film and panel. He thanked Jennifer Miller for the "Stuff the Cruiser" event and stated that it was very successful.

He asked the public to please report any information on the theft of light bulbs from the Box Canon sign.

February 16th will be basketball game with the Town of Ridgway to raise money for Victims' Assistance.

c. Public Works Director

Public Works Director Joe Coleman toured wastewater treatment plants in Crested Butte. One plant was planned and installed correctly. The other was installed piece-meal and with cost cuts. He stated that operations are very difficult in the plant that had cost cuts.

d. City Resources Director

City Resources Director Rick Noll stated that Tom Kavanaugh leaves very big shoes to fill as Pool Manager. We will be working together interim. There will be a statewide campaign to fill the position. Max Galaxy went live on November 19 and I is going well.

He also stated that they are assessing the filtration building issues.

Ski hill may be open by the time school has its Christmas break.

e. Finance Director

i. October Financial Report

Finance and Administration Director Melissa Drake stated that the City is performing within the amended Budget. She stated that pool visitorship is down but revenue is up due to lack of discounts in 2018 and Box Canon Falls visitorship is down but revenue is up due to \$1 admission increase.

Councilor Glanc made a motion to approve the September Financial Report. Mayor Pro Tem Boyd seconded the motion and it was approved on unanimous vote.

ii. October Disbursements

Mayor Pro Tem Boyd made a motion to accept the October Disbursements. Councilor Glanc seconded the motion and it was approved on unanimous vote.

iii. October LOT Report

Director Drake stated that available rooms and Lodging Occupancy were down slightly but revenue was slightly up. This may be due to higher occupancy in rooms vs. camping sites. Kat Papenbrock stated that RV parks may also be reporting late. The Council briefly discussed the report.

iv. November Sales Tax Report

Director Drake stated that Sales Tax Revenue is down 2% over 2017. The Council briefly discussed the report.

10. CONSENT AGENDA

None

11. ACTION ITEMS

a. OCRA dba Ouray Tourism Office (OTO) – Visitor Services and Center Operations

Councilor Maurer made a motion to approve the agreement. Mayor Pro Tem Boyd seconded the motion. Mayor Larson gave an overview of the contract. Councilor Maurer amended the motion to approve the contract contingent on the insurance issue being worked out. Mayor Pro Tem Boyd agreed to the amendment and it passed on unanimous vote.

Mayor Pro Tem Boyd left the meeting at 6:45pm.

b. OCRA dba Ouray Tourism Office (OTO) – Destination Marketing, Management, and Development

Mayor Larson noted that the city's financial auditor will audit Tourism Fund monies within OTO at OTO's expense in 2019.

Councilor Glanc made a motion to approve the agreement contingent on the insurance issue being worked out. Councilor Hilton Seconded the motion and it passed on unanimous vote.

c. Waste Management Refuse/Recycling Contract

Councilor Glanc made a motion to approve the contract. Councilor Hilton seconded the motion.

The Council discussed the contract. The motion passed on a 3 to 1 vote with Councilor Maurer voting "No."

d. FCI Warranty re: Stryker Deck Heating Contract

Scott Stryker spoke with Council and Tom Kavanaugh regarding this contract. He confirmed that the design assumes an input water temperature of 85 degrees. Dallas Turley with Keenan's Plumbing spoke about the possibility of snow not melting with the deck heat depending on conditions.

Tom Kavanaugh gave an overview of the status of the project. Dave Doherty concurred with Mr. Kavanaugh's assessment that this contract should melt snow most of the time and will get the system working so an assessment can be made as to whether or not an additional heat source may be needed.

Councilor Hilton made a motion to approve the contract. Councilor Maurer seconded and it passed on unanimous vote.

e. Victorian Inn Fixed Encroachment Permit

Community Development Coordinator Chris Hawkins gave an overview of the revocable permit.

Councilor Maurer made a motion to approve the permit. Councilor Hilton seconded the motion and it passed on unanimous vote.

12. RESOLUTIONS, ORDINANCES, IGAS, OR OTHER OFFICIAL LOCAL GOVERNMENT APPROVALS

a. Ordinance 11 – 2018, State Liquor License Changes – 1st Reading

Councilor Maurer made a motion to approve Ordinance 11. Councilor Glanc seconded the motion and it was approved on unanimous vote.

b. Resolution 23 – 2018 – Adopting the 2019 Budget

Councilor Hilton made a motion to approve Resolution 23. Councilor Glanc seconded the motion and it passed on unanimous vote.

c. Resolution No. 24 – 2018 – Appropriating 2019 Expenditures

Councilor Glanc made a motion to approve Resolution 24. Councilor Hilton seconded the motion and it passed on unanimous vote.

d. Resolution No. 25 – 2018 – Setting the 2019 Mill Levy

Councilor Maurer made a motion to approve Resolution 25. Councilor Hilton seconded the motion and it passed on unanimous vote.

e. Ouray County Housing Advisory Committee IGA

Councilor Hilton made a motion to approve the IGA. Councilor Maurer seconded the motion and it passed on unanimous vote.

7. CITIZENS' COMMUNICATION - Presentation – Juvenile Diversion Program

Wendy Crank arrived at the meeting and gave an overview of Juvenile Services, formerly known as the Juvenile Diversion Program. She discussed services and funding changes with the Council.

13. DISCUSSION

a. Community Plan Update – Drafted Vision Statements

Mr. Hawkins stated that there will be an Open House and Forum December 6th on the vision statements. He gave an overview of the status of the plan.

b. City Council to Provide Direction to Staff regarding Short Term Rental Regulations

The Council discussed current zoning, sign regulations, parking regulations, trash requirements, and a possible cap on short term rentals. The Council requested to see the proposal from the committee and directed staff to schedule a meeting to include the Council, the Short Term Rental Committee, and the Planning Commission.

The following citizens spoke to Council about their concerns or ideas regarding short term rental regulations:

April Orgren	Barry McClelland
Dave Doherty	Dolgio Nergui
John Wood	Don Wild
Sandy Myers	Erin Eddy

c. Mini Performance Evaluation Review

Administrator Sickles discussed the mini evaluation and stated that they would be complete by the end of the first quarter 2019.

d. Individual Meetings Between City Administrator and Staff

Ms. Sickles stated that she will be meeting with each staff member and a memo will go out with paychecks on Friday.

14. EXECUTIVE SESSION

CRS 24-6-402 (4) (e) (I) Determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators; The Masters Law Firm, LLC. Representation and Attorney Fee Agreement 2008 and 2014

At 8:45pm Councilor Hilton made a motion to go into Executive Session. Councilor Glanc seconded the motion and it passed on unanimous vote.

The Council took a brief break and reconvened in the Executive Session at 8:53pm. The session ended at 9:15pm.

Mayor Larson stated that the City will publish a Request for Qualifications for a City Attorney. She also stated that Masters and Viner, P.C. is encouraged to submit a proposal.

15. ADJOURNMENT

At 9:16pm, Councilor Glanc made a motion to adjourn the meeting. Councilor Maurer seconded the motion and it was approved on unanimous vote.

Pamela J. Larson 1-7-19
Pamela J. Larson, Mayor Date

ATTEST:

Melissa M. Drake
Melissa M. Drake, City Clerk