

**Ouray City Council Regular Meeting
Summarized Minutes
Monday, May 6, 2019 at 6:00pm
Massard Auditorium – Ouray Community Center**

1. CALL TO ORDER

Mayor Larson called the meeting to order at 6:06 p.m.

2. ROLL CALL

Mayor Pam Larson - Present
Mayor Pro Tem Glenn Boyd – Present
Councilor Dawn Glanc – Present
Councilor Dee Hilton – Present
Councilor Bette Maurer – Present

Also present were Interim City Administrator Justin Perry, City Resources Director Rick Noll, Acting Police Chief Gary Ray, Public Works Director Joe Coleman, Community Development Coordinator Chris Hawkins, Finance and Administration Director Melissa Drake, and City Attorney Carol Viner

3. THE PLEDGE OF ALLEGIANCE WAS RECITED

4. CEREMONIAL/INFORMATIONAL

Mental Health Month Proclamation

Mayor Larson read the proclamation naming May as Mental Health Month.

5. APPROVAL OF MINUTES

a. April 1, 2019

Finance and Administration Director, Melissa Drake, stated that a citizen notified her of an error in the final sentence of the minutes. It should state “Mayor Pro Tem Boyd seconded the motion and it was approved on unanimous roll call vote.” Councilor Hilton made a motion to approve the minutes with the aforementioned correction. Councilor Glanc seconded the motion and it passed on unanimous vote.

b. April 15, 2019

Mayor Larson asked if there were any corrections to the minutes. There were none. She stated that the minutes stand approved.

c. April 22, 2019

Mayor Larson asked if there were any corrections to the minutes. There were none. She stated that the minutes stand approved.

6. CITIZENS' COMMUNICATION

Frank Robertson, from Ridgway, Board Member of the Ouray Ice Park, proposed a partnership with the City on water supply for the Ice Park. The proposal is a water supply initiative to include fund-raising. He requested an agenda item for Council.

Elizabeth Lawaczeck, Ouray County Health Department, spoke about a mental health first aid class and asked Council to require or recommend that staff attend a class. Paul Reich, Tri-county Health, spoke about tele-health therapy.

Brian Duckles from Timber Ridge Lodge asked what the City is doing to prevent another sewer backup like what happened 2 weeks ago. Interim Administrator Justin Perry stated that after the line was cleared, the issue was turned over to the insurance company. Public Works Director Joe Coleman stated that there is a maintenance program in place and a repair is in progress now.

7. CITY COUNCIL REPORTS/INFORMATION

- a. Mayor Pro Tem Boyd** – the CEDC meeting will be this Thursday and the Community Plan Meeting will be this week
- b. Councilor Dee Hilton** – PARC Committee will be meeting tomorrow. There will be a recognition of Gail Jossi for her work on the Beautification Committee.
- c. Councilor Bette Maurer** – attended the Region 10 meeting. She reported on available classes, business loan availability, and the CNL.
- d. Councilor Dawn Glanc** – there will be a Sneffels Energy Board meeting next week.
- e. Mayor Pam Larson** - attended the Multi-Hazard Mitigation Class last week and it was very good

8. DEPARTMENT REPORTS

a. Interim City Administrator

Interim Administrator Justin Perry stated that we'd like to schedule a CORA and Open Meetings Law class for Council and staff.

He would like to schedule a work session on budget on May 20th at 5pm.

There is fallen rock material in the proposed location for the boulder in Rotary Park so they need to choose another location.

Staff had a meeting with Deeply Digital and there is more work to be done for the CNL.

b. Acting Police Chief

Acting Chief Gary Ray stated that May is Missing Childrens' Month. The Police Department is doing free fingerprinting of children. Councilor Maurer stated that Bowling with Cops was a big hit.

c. Public Works Director

Public Works Director Joe Coleman stated that mag-chloride will be applied to streets in the City on May 17th.

d. City Resources Director

City Resources Director Rick Noll stated that Box Canon Falls Park is open and busy.

9. CONSENT AGENDA

- a. Resolution for Approval of Emergency Operations Plan Update**
- b. Liquor License Renewal – For the Love of Food dba Bon Ton**
- c. Liquor License Renewal – Friends of the Wright Opera House**
- d. Liquor License Renewal – Ouray Brewery LLP dba Ouray Brewery**
- e. Liquor License Renewal – Outlaw Tradition LLC dba Outlaw Restaurant**

Mayor Pro Tem Boyd asked to remove the resolution from the Consent Agenda since he wrote the original document and worked with Police Chief Justin Perry on revising it.

Councilor Hilton made a motion to approve the Consent Agenda. Councilor Maurer seconded the motion and it was approved on unanimous vote.

10. ACTION ITEMS

Resolution for Approval of Emergency Operations Plan Update

Councilor Maurer made a motion to approve the Resolution approving the updated Emergency Operations Plan. Councilor Glanc seconded the motion and it passed on a vote of 4 to 0 with Mayor Pro Tem Boyd abstaining since he authored the plan. Councilors Maurer and Glanc made a motion to amend the approval to note that the Emergency Operations Plan is attached to the Resolution as Exhibit A. The motion was passed on a vote of 4 to 0 with Mayor Pro Tem Boyd abstaining.

a. Mobile Food Vending Ordinance – 2nd Reading

Mayor Pro Tem Boyd made a motion to approve the ordinance. Councilor Glanc seconded the motion.

Adrian Musgrove requested an extension to the number of months and no limit on the hours per day. Attorney Viner noted that this is a pilot program which sunsets at the end of September. Mr. Musgrove agreed to the current ordinance as-is for the pilot program.

The motion passed on a vote of 4 to 1 with Councilor Maurer voting "No."

b. Beautification Committee Appointment

Councilor Hilton introduced Sandi Woodman.

Councilor Hilton made a motion to appoint Sandi Woodman to the Beautification Committee. Councilor Glanc seconded the motion and it passed on unanimous vote.

c. No Check Policy

Mayor Larson stated that there was confusion over this Action Item in the last meeting.

Council discussed this issue. Administrator Perry suggested making the policy "No checks" but allowing checks to come to administration in advance so checks could clear before passes are released to customers.

Council discussed this with staff and citizens.

Councilor Maurer made a motion that no checks other than locals, with the zip code 81427, should be taken at the Hot Springs Pool and Box Canon. There was no second.

Councilor Maurer then made a motion to repeal the "No Check Policy." There was no second.

Mayor Pro Tem Boyd made a motion to amend the current policy to allow checks to taken in Administrative Services for Pool and Box Canon in advance so there is time for checks to clear prior to issuing passes. Councilor Glanc seconded the motion and it passed on a vote of 4 to 1 with Councilor Maurer voting "No."

d. Establish Internal Hiring Procedures for Interviews for City Administrator Position

Mayor Larson stated that Council will go into Executive Session and determine if applicants meet the criteria required for the job description. The Council will then interview qualified applicants along with the Staff Leadership Team.

Council may then name finalists and then appoint 14 days later. There could be a motion at the May 20th meeting to name the City Administrator.

Mayor Pro Tem Boyd made a motion to approve the process as outlined by the Mayor. Councilor Hilton seconded the motion and it passed on unanimous vote.

11. DISCUSSION

a. Ouray Tourism Office Work Session Follow-up

Mayor Larson gave an overview of the Work Session which occurred on April 29th.

Council discussed a possible RFP with the attorney, staff, and citizens.

b. Rock Fall/Flooding in the City

Administrator Perry asked Council if they would like to have a work session with all stakeholders including the National Forest Service. Council discussed this issue amongst themselves and with Mr. Perry and citizens. There will be a Community Meeting on this along with a Hazard Mitigation meeting and Planning Commission.

c. Future Agenda Items

Mayor Pro Tem Boyd stated that he will not be able to attend the May 20th Council meeting, so he will submit his opinions for the packet and asked that the Mayor read them in the meeting.

12. EXECUTIVE SESSION – For a personnel matter under C.R.S. 24-6-402(2)(f) to consider the internal applications for the City Administrator position and possibly conduct interviews to determine finalists and for or a conference with the City attorney for the purpose of receiving legal advice concerning the hiring process and compliance with open meetings law under C.R.S. 24-6-402(4)(b)

At 7:40pm, Mayor Pro Tem Boyd made a motion to enter the Executive Session after a 10 minute break. Councilor Hilton seconded the motion and it was approved on unanimous vote.

At 9:39pm, Council exited Executive Session.

Council took a brief break and then reconvened the regular session at 9:46pm.

13. ACTION ITEM

Possible action to announce finalists for the permanent City Administrator with the appointment to occur on May 20, 2019

Mayor Pro Tem Boyd made a motion to name Justin Perry as the finalist for the position of Ouray City Administrator. Council Glanc seconded the motion and it was approved on unanimous vote.

14. ADJOURNMENT

At 9:49pm, Councilor Maurer made a motion to adjourn the meeting. Councilor Hilton seconded the motion and it was approved on unanimous vote.

ATTEST:

Melissa M. Drake

Melissa M. Drake, City Clerk

Glenn Boyd
Glenn Boyd, Mayor Pro Tem

June 4 2019
Date