

Community Development
P.O. Box 468
320 Sixth Avenue
Ouray, Colorado 81427
970-325-7211 main
970-325-7212 fax
www.cityofouray.com



FOR STAFF USE ONLY

Permit Number: _____

Receipt Number: _____

DATE OF APPLICATION: _____

Check appropriate request

MASTER LAND USE APPLICATION

- | | |
|---|-------|
| <input type="checkbox"/> Site Development Permit | \$200 |
| <input type="checkbox"/> Conditional Use Permit | \$200 |
| <input type="checkbox"/> Variance Request | \$500 |
| <input type="checkbox"/> Rezone | \$200 |
| <input type="checkbox"/> Sketch Plan | \$200 |
| <input type="checkbox"/> Preliminary Plat | \$400 |
| <input type="checkbox"/> Final Plat | \$300 |
| <input type="checkbox"/> Lot Split | \$300 |
| <input type="checkbox"/> Minor Subdivision | \$250 |
| <input type="checkbox"/> Replat or Plat Amendment | \$300 |
| <input type="checkbox"/> Mobile Home or RV Park | \$300 |
| <input type="checkbox"/> Other _____ | |

No Fee Applications/Requests:

___ Appeal of Administrative Determination

___ Interpretation of a Use not Itemized

PRINT ALL INFORMATION FOR LEGIBILITY

Project Name: _____

Ouray County Property Account(s): _____

Ouray County Parcel Number(s): _____

Site Address: (TBD) or #: _____

Property Owner(s): _____

Address: _____

City/State/Zip: _____

Phone Number: _____ E-Mail Address: _____

Applicant (If different than property owner): _____

Address: _____

City/State/Zip: _____

Phone: _____ E-Mail Address: _____

Authorized Agent (for property owner/applicant): _____

Address: _____

City/State/Zip: _____

Phone Number: _____ E-Mail Address: _____

Proposed Use: _____

Existing Use: _____

Site Area: _____

Existing Buildings to Remain or be Removed: Yes No (circle one)

Existing Building Coverage (Total Floor Area): _____ Proposed Building Coverage (Total Floor Area): _____

Number of Existing Lots: _____ Proposed Number of Lots: _____

Is the property subject to flooding, landslides, debris flows or other natural or geologic hazards? Circle one: Yes No

Briefly describe: _____

SUBMITTAL REQUIREMENTS (See Chapter 7 for specifics to any request):

Interpretations for Uses Not Itemized: A completed application form, cover letter explaining or describing the use or activities proposed for the site with sufficient detail to understand the activity or use adequately. Supplemental information or pictures may be attached. Research from other sources can be provided to help explain what is the use not itemized.

Variances: A completed application form, filing fee, a cover letter and supporting documentation to explain the issue at the site that needs a waiver or modification of the regulations and explanation of how the situation might be remedied with the least variance or exception possible to achieve a positive outcome. If work was done contrary to the Building or Land Use Regulations an explanation for this situation will need to be provided. All information to be provided on a compact disk or thumb drive.

Appeals: A completed application form, a cover letter and any supporting documentation to explain the appeal from an administration action or determination.

Site Development Permits and Subdivision Requests: A completed application form, filing fee, detailed graphics as indicated by the Code provisions (three paper copies or sets), and three paper copies of all supplemental reports and information. Current proof of ownership or notarized consent by the property owner for a different individual or firm to be the applicant of the legal owner (one copy). All information to be provided on a compact disk or thumb drive.

PLEASE NOTE: Any incomplete application will not be accepted and will be returned to the applicant for completion and return to the Community Development Office.

Acknowledgements:

- a. Per Section 7-3 Administration B. Fees. The applicant is responsible for all costs incurred by the City which may include legal fees, postage, notice and publication costs, other professional services or charges by outside agencies for the review and processing of the applicant's request. The Applicant will be invoiced of such charges for payment within 30 days of mailing. Invoices not paid prior to the final decision meeting or action as requested, may cause the matter to be delayed to a subsequent date/time or the application could be denied. Please review the full statement in the Code regarding payment of fees.
- b. By affixing their signature(s) hereto, I certify under penalty of perjury that the information furnished herein is true and correct to the best of my knowledge and that I am the owner of the premises where the work is to be performed or I am acting as the owner's authorized agent. I further agree to hold harmless the City of Ouray as to any claim (including costs, expenses and attorney fees incurred in the investigation of such claim) which may be made by any person, including the undersigned, and filed against the City of Ouray, but only where such claim arises out of the reliance of the City, including its officers and employees, upon the accuracy of the information provided to the City as a part of this application.

Applicant's Name (Printed): _____

Applicant's Signature: _____ Date: _____

Owner's Name (Printed): _____

Owner's Signature: _____ Date: _____

Authorized Agent's Name (Printed): _____

Authorized Agent's Signature: _____ Date: _____

Please be sure to provide current proof of ownership and written authorization (notarized) for representation as needed. Corporations or similar entities need to provide written documentation on who is authorized to represent and act on behalf of the organization.