

320 6th Avenue
PO Box 468
Ouray, Colorado 81427



970.325.7211
Fax 970.325.7212
www.cityofouray.com

PREAPPLICATION CONFERENCE REQUEST

Submit this application with five (5) sets of the following:

- Site plan (showing site dimensions, existing and proposed structures with setbacks to property lines, existing and proposed parking, vehicle and pedestrian ingress and egress, slopes, drainage, snow storage and any other pertinent information for the proposal).
- Written Project Narrative (clearly describe all relevant details of the proposed use on this application)

The submittal documents do not need to be professionally prepared, but should be clear enough to easily identify the proposal. You will be notified of the time and date for a meeting typically within 3 working days with the scheduled meeting generally within one - two weeks.

Project Title: _____ Site Address: _____ Site Parcel Number(s): _____ Zoning: _____
--

Applicant: _____ Address: _____ City/State/Zip: _____ Phone: _____ E-mail: _____
--

Property Owner: _____ Address: _____ City/State/Zip: _____ Phone: _____ E-mail: _____

Attending Attorney (if applicable): _____ Address: _____ City/State/Zip: _____ Phone: _____ E-mail: _____

Project Description:

Questions:

In the event an applicant desires to have an attorney present, provide 1 week advance notice to the Community Development Coordinator prior to the conference. If the City Attorney is unavailable to attend, the conference will be rescheduled to a time when all parties are available or the applicant may choose not to have their attorney attend the conference. If an applicant attends the preapplication conference with an attorney without advance notice to the Community Development Coordinator, the conference will be cancelled.

Applicant's Signature: _____ Date: _____

Please contact the Community Development Coordinator at (970) 325-7087 if you have any questions.