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SITE DEVELOPMENT LIMITED AMENDMENT SUBMITTAL REQUIREMENTS

COMMUNITY DEVELOPMENT SERVICES

Definition

The purpose of the Site Development Limited Amendment (SDLA) is to allow for small additions and minor revisions or minor new construction to an existing site development approval without having to go through the full site development permitting process.

All SDLA's are reviewed to be in compliance with the City of Ouray Municipal Code §7-4-G.
<http://www.codepublishing.com/co/ouray/>

If a hard copy is desired, contact the Community Development Coordinator at 970-325-7087.

Criteria for Design Review Limited Amendment:

1. The amendment maintains the design intent or purpose of the original proposal;
2. The amendment does not change vehicular access points or increase anticipated peak hour vehicle trips by more than five percent;
3. The site area is not expanded and gross floor area is not increased by more than five percent;
4. The amendment results in no major adverse environmental or land use impacts;
5. All conditions of the prior approval are met.

Procedure

A SDLA is conducted administratively and approved in writing. The review typically takes from one to four weeks to process; however processing time may be longer depending on the quality and timing of information submitted with the application and any additional submittals.

The fee for a SDLA is \$200 due at the time of submittal.

Submittal Requirements

The submittal checklist below identifies elements and information necessary for the City to accept an application at the counter:

- A complete Master Land-Use Application, including all required signatures, (one copy);
- Applicable fees. Checks must be for the exact amount made out to the "City of Ouray";
- Project submittal requirement checklist, (one copy);
- Written project narrative detailing the proposed changes from the initial approval and why they are needed, (one copy);
- Full size plans (24"X36") of proposed changes. Include all altered items, bubbled

(i.e. lighting, site layout, parking, landscaping, building elevations, tree plans...), (two copies);

- Full size plans (24"X36") showing existing conditions as approved, (two copies);
- Pdf copies of all documents provided either on a cd or flash drive.

Note: Failure to provide listed submittal items will result in a project not being accepted or delays, please ensure all items are addressed prior to application submittal. The information on this checklist is not meant to be all-inclusive and additional materials may be required.